


Quick Guide to Finding Articles

- 1 Visit <https://library.valleycollege.edu>.
- 2 In the menu, click on **Databases**.
- 3 Choose the database to search. Databases are organized by subject and by type of information.
 - **Quick Start** databases are a great place to start your research.
 - **Comprehensive** databases include information on many different topics, including two **newspaper** databases.
 - Scroll down to view more databases organized by subject.

TIP Passwords for off-campus access

- Check the upper left corner of your screen for the database name.
- See the Library Databases card for current User IDs and Passwords.
- Visit <https://library.valleycollege.edu> to find the passwords on Canvas.

- 4 Enter your terms into the search bar. Use the left-hand menu to refine your search results. Helpful options include:
 - Limit to Scholarly Journals
 - Set a date range
 - Choose your Source Type
 - Limit by thesaurus terms or subject
- 5 In the top right, click on Date Newest to sort results by **Relevance**, Date Oldest, Author, or Source.
- 6 Scroll through the results and click on  or the article title to read the abstract. Save articles by emailing them to yourself.

TIP Visit, call, or email Reference for help!